



**Archaeological
Research Services Ltd**

PERSON SPECIFICATION

POST TITLE: AP Interpreter (Assistant Project Officer Level)

	ESSENTIAL	DESIRABLE
EDUCATIONAL AND OCCUPATIONAL ATTAINMENTS	Educated to 2:1 degree level or above in archaeology or a related discipline	A relevant post-graduate or other professional qualification
EXPERIENCE	<p>Experience of dealing with aerial photographs and recognising archaeological sites from the air</p> <p>Experience of working in a professional office environment and being accountable to a line manager and achieving targets</p>	<p>Have a working knowledge of aerial photograph transcription, whether manual or digital</p> <p>Experience of taking part in archaeological projects dealing with other project partners, clients, curators and the public</p>
SPECIAL SKILLS	<p>Excellent organisational skills</p> <p>Computer literate</p> <p>Good grasp of maps and Ordnance Survey mapping</p> <p>Good working knowledge of field monuments both as upstanding and crop-mark features in the landscape</p>	<p>Good working knowledge of CAD, GIS and digital drawing packages such as Aerial, Corel Draw or Adobe Illustrator</p> <p>Full driving license</p>
DISPOSITION	<p>Excellent communication and interpersonal skills</p> <p>Mature and professional attitude to work</p> <p>Able to learn from more experienced staff and to carry out duties assigned to a</p>	

	<p>high standard and to deadlines</p> <p>Ability to work flexibly, efficiently and co-operatively with other staff and external partners and clients</p> <p>Able to work individually and pull your weight as part of a team</p>	
INTERESTS	Archaeology of Britain	<p>Period or thematic specialisms</p> <p>Geomorphology</p>
SPECIAL REQUIREMENTS	Willing to work a range of hours (inc. occasional weekend work) in order to take advantage of training courses, attend meetings, and carry out project work etc.	