



Archaeological
Research Services Ltd

PERSON SPECIFICATION

POST TITLE: Archaeological Officer

	ESSENTIAL	DESIRABLE
EDUCATIONAL AND OCCUPATIONAL ATTAINMENTS	Educated to 2:1 degree level or above	A relevant post-graduate or other professional qualification
EXPERIENCE	Experience of working in a professional environment Experience of taking part in archaeological projects, undertaking a range of fieldwork and post-excavation tasks and dealing with a wide-range of people	
SPECIAL SKILLS	Excellent organisational skills Good range of IT skills including familiarity with CAD and GIS Full archaeological fieldwork skills Full driving license	CSCS Card Surveying skills
DISPOSITION	Self-disciplined and well-organised Good communication and interpersonal skills Able to work individually and as part of a team Mature and professional attitude to work Willingness to do as instructed	
INTERESTS	Archaeology of Britain	Period or thematic specialisms
SPECIAL REQUIREMENTS	Willing to work a range of hours (inc. occasional weekend work) in order to take advantage of training courses, attend meetings, and carry out project work <i>etc.</i> Willing to work away from home as required	